

# UNIVERSITY OF LOUISIANA

S Y S T E M

Claiborne Building | 1201 North Third Street | Suite 7-300 | Baton Rouge, LA 70802  
P 225.342.6950 | F 225.342.6473  
www.ULSystem.edu

September 5, 2018

Dr. John Nicklow, President  
University of New Orleans  
2000 Lakeshore Drive  
New Orleans, LA 70148

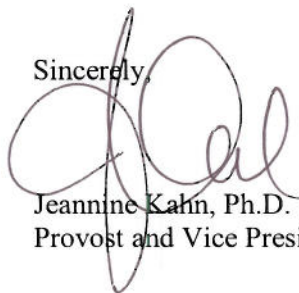
Dear Dr. Nicklow:

On August 23, 2018, the Board of Supervisors for the University of Louisiana System approved the following requests from University of New Orleans:

1. Request to approve a Letter of Intent to develop a New Academic Program leading to a Professional Pilot Bachelor of Science.
2. Request to approve a Memorandum of Understanding with Xavier University of New Orleans.
3. Request to approve a Memorandum of Understanding with Southwest Petroleum University, Chengdu, Sichuan, China.
4. Request for approval of 2018-19 Promotions in Faculty Rank and Recommendations for Tenure.
5. Request to approve a contractual amendment with Mr. Derek Morel, Athletic Director.
6. Request to lease the 4<sup>th</sup> floor of the CERM Building to the State of Louisiana Department of Wildlife and Fisheries.
7. Request to approve Fiscal Year 2019-20 Capital Outlay Budget Request and Five-Year Capital Outlay Plan.
8. Request to accept Fiscal Year 2017-18 Financial and Compliance and Federal Award Programs Representation Letters.
9. Request to approve Fiscal Year 2018-19 Operating Budget, including organizational chart, undergraduate/graduate mandatory attendance fees, and scholarships and System shared costs.

Enclosed for your records are the Executive Summaries with the resolutions that were approved by the Board along with the approved personnel actions. If you have any questions, please do not hesitate to contact me.

Sincerely,



Jeannine Kahn, Ph.D.  
Provost and Vice President for Academic Affairs

**BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM**

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

**August 23, 2018**

- Item E.5.**     **University of New Orleans'** request for approval of a Letter of Intent to Develop a New Academic Program leading to a Professional Pilot Bachelor of Science.

**EXECUTIVE SUMMARY**

The University of New Orleans (UNO) requests approval of a Letter of Intent (LoI) for a Professional Pilot Bachelor of Science degree. The purpose of the proposed program is to prepare students for a career in the field of aviation, which includes all courses and labs necessary for the following Federal Aviation Administration (FAA) flight certificates and ratings: Private Pilot, Instrument Rating, Commercial Pilot Certificate – Airplane Single and Multi-engine Land, and Certified Flight Instructor. The 120-credit-hour curriculum (39 credit hours of General Education Requirements, 42 credit hours of Aviation Core Requirements, and 39 credit hours of Professional Pilot Requirements) will be offered by UNO in collaboration with the New Orleans Aerial Tours & Flight Training (NOAT & FT). The NOAT & FT is an approved Part 141 Flight Training School by the FAA and is conveniently located ten miles from the UNO Lakefront campus. The proposed program will be accredited by the FAA and blends flight training (provided by NOAT & FT with UNO certifying the faculty) with rigorous academic study in a unique manner that provides a strong foundation for a career as a leader in the aviation industry including airlines, corporate and/or commercial aviation. Students will engage in technology-enhanced traditional classrooms as well as actual flight training to experience a complete and well-balanced aviation program. This approach to aviation will give the students added value over traditional flight training programs by focusing on the skills and knowledge required by today's industry.

Boeing is the world's largest producer of airliners and every year they take an objective look at the future of the airline industry with their report *Boeing's Current Market Outlook*. In the latest edition, Boeing states: "Over the past 20 years, air travel grew by an average of 4.8% each year despite recessions, terrorist acts, and a severe acute respiratory syndrome (SARS) outbreak in 2003. On average, over the next 20 years, passenger travel will grow at 5% and cargo at 5.8%." Nationally, employment of commercial pilots is projected to grow 9% from 2012-22. In Louisiana, the 10-year growth projection for commercial pilots is 320 with an annual total of 80 openings per year from new jobs in the occupation and as a result of retirement and/or turnover. This occupation has a Louisiana 5-star rating with a national mean annual wage for commercial pilots of \$86,260 (US Department of Labor). Currently Louisiana Tech University (LA Tech) offers the only baccalaureate aviation program in the State of Louisiana. The number of applicants for LA Tech's program far exceeds the number of students the University is able to admit in the program per year. For the Fall 2019 term 190 students have already been interviewed for the 30 available slots, which indicates the significant need for another program of this nature in Louisiana.

No new courses will need to be developed by UNO for the proposed program. As previously mentioned, NOAT & FT will provide all practical courses (e.g., flight) with said AVIA courses going through the internal approval process and added to the University's catalog. The program will be fully self-supported and the rate is a contractual rate. The cost of the program at \$157,400 is very competitive with other universities. It is well below the cost at private institutions of \$200K-\$250K and also below public universities that charge up to \$180K. A formal agreement between UNO and NOAT & FT outlines the responsibilities of both parties in the offering of the proposed program and specifies that the contract rate for NOAT & FT will be \$117,333 per student with UNO receiving \$40,047 per student. The University anticipates an initial cohort of 20 students in YR1 with the entering cohort increasing to 25 by YR3.

### RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,*** that the Board of Supervisors for the University of Louisiana System hereby approves the University of New Orleans' request for approval of a Letter of Intent to Develop a New Academic Program leading to a Professional Pilot Bachelor of Science.

**BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM**

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

**August 23, 2018**

- Item E.6.**     **University of New Orleans'** request for approval of a Memorandum of Understanding with Xavier University of New Orleans.

**EXECUTIVE SUMMARY**

The National Center for Advanced Manufacturing, NCAM, originally formed in 1999, is a partnership between NASA, the State of Louisiana, and the University of New Orleans (UNO). The Center is a state-of-the-art research and production center focused on applying advanced manufacturing technologies to lightweight composite and metallic materials in support of the NASA space program and adjacent industries. Located at NASA's Michoud facility in eastern New Orleans, the Center provides research and advanced manufacturing technology for use in aerospace and commercial markets. UNO's mandate, through funding from NCAM, is to grow and expand the region's educational opportunities in areas relevant to advanced manufacturing. In order to build and expand this initiative, UNO would like to enter into a Memorandum of Understanding (MOU) that will allow for students from Xavier University to enroll in UNO NCAM courses. The proposed MOU outlines the partnership agreement which includes specifics relevant to the registration process, how tuition and fees will be handled, etc.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the University of New Orleans' request for approval of a Memorandum of Understanding with Xavier University of New Orleans.*

**BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM**

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

**August 23, 2018**

- Item E.7.** **University of New Orleans'** request for approval of a Memorandum of Understanding with Southwest Petroleum University, Chengdu, Sichuan, China.

**EXECUTIVE SUMMARY**

The University of New Orleans (UNO) would like to establish a Memorandum of Understanding (MOU) with Southwest Petroleum University (SWPU), located in Chengdu City, the capital city of the Sichuan province. Founded in 1958 SWPU offers 60 baccalaureate degree programs, 85 master's degree programs, and 23 doctoral programs; present student enrollment is more than 32,000. The intention of the proposed MOU is to promote the establishment of a program of student and scholarly exchange with the aim of enhancing educational cooperation between the two universities. Upon approval, the agreement would last for a period of three (3) years with discussions concerning renewal of the MOU taking place six (6) months prior to its expiration.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves the University of New Orleans' request for approval of a Memorandum of Understanding with Southwest Petroleum University, Chengdu, Sichuan, China.***

**BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM**

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

**August 23, 2018**

**Item E.8. University of Louisiana System's request for approval of System Universities' 2018-19 Promotions in Faculty Rank and Recommendations for Tenure.**

**EXECUTIVE SUMMARY**

Annually each UL System campus submits recommendations for promotions in faculty rank and tenure. This year, 120 faculty members were recommended for promotion in rank, with 84 faculty members recommended for tenure.

With respect to promotion in rank, 42 faculty members across the UL System were recommended for promotion to the rank of Professor and 78 to the rank of Associate Professor. Our review suggests that the recommended faculty met all respective guidelines.

A total of 84 faculty members across the System were recommended for tenure and rationales were provided for the 15 faculty members to whom "early" tenure was recommended (i.e., before the six-year probationary term). In these cases, exceptions were considered on the basis of outstanding performance and/or early tenure review was a condition of acceptance of employment. Board policy provides for such exceptions.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves System Universities' 2018-19 Promotions in Faculty Rank and Recommendations for Tenure.*

Approved by the Board of Supervisors  
for the University of Louisiana System

on 8/23/18

By: 

## UNIVERSITY OF LOUISIANA SYSTEM

Promotions and Tenure  
2018-19

Institutions	Promotions				Tenure	
	To Associate No.	% at rank	To Professor No.	% at rank	No.	Tenure Rate
Grambling State University	5	23.1%	1	21.2%	5	53.4%
Louisiana Tech University	14	34.9%	2	19.2%	13	56.5%
McNeese State University	7	20.6%	7	21.4%	4	55.0%
Nicholls State University	7	25.0%	1	15.0%	10	55.0%
Northwestern State University	7	24.0%	6	21.0%	8	46.0%
Southeastern Louisiana University	7	18.0%	5	21.0%	7	39.0%
University of Louisiana at Lafayette	12	21.7%	11	25.8%	15	49.6%
University of Louisiana at Monroe	4	23.6%	8	19.5%	8	49.0%
University of New Orleans	15	31.0%	1	31.0%	14	62.0%
<b>UL System Totals</b>	<b>78</b>		<b>42</b>		<b>84</b>	

**BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM**

**ATHLETIC COMMITTEE**

**August 23, 2018**

- Item F.9.**      **University of New Orleans'** request for approval of a contractual amendment with Mr. Derek Morel, Athletic Director, effective July 1, 2018.

**EXECUTIVE SUMMARY**

The University and the Athletic Director (AD) entered into the original agreement effective July 1, 2012, and amended effective July 1, 2015. Both parties now agree to add an additional four years to the contract ending on June 30, 2022.

All other terms and conditions shall remain unchanged and in full force and effect.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the University of New Orleans' request for approval of a contractual amendment with Mr. Derek Morel, Athletic Director, effective July 1, 2018.*





THE UNIVERSITY *of*  
**NEW ORLEANS**  
OFFICE OF THE PRESIDENT

July 9, 2018

Dr. James B. Henderson  
President  
The University of Louisiana System  
1201 North Third Street  
Baton Rouge, LA 70802

Re: University of New Orleans

Dear Dr. Henderson,

I am requesting approval of the attached Amendment 2, Contract of Employment for the Director of Intercollegiate Athletics.

Thank you for your consideration.

Sincerely,

John W. Nicklow  
President

**AMENDMENT 2  
CONTRACT OF EMPLOYMENT  
DIRECTOR OF INTERCOLLEGIATE ATHLETICS**

The parties agree to amend the Agreement between the University of New Orleans, (hereinafter referred to as the "University"), the Privateer Athletic Foundation and Derek Morel (hereinafter referred to as "Director" or "Morel") dated May 14, 2012, and amended effective July 1, 2015, to add the University of New Orleans Foundation as a party to the agreement, as follows:

Section 2.1 shall be changed to read as follows:

The term of this agreement is for a fixed period of ten (10) years commencing on the 1<sup>st</sup> day of July, 2012, and terminating without further notice to Director on the 30<sup>th</sup> day of June 2022, unless extended under the terms of this agreement.

Section 4.1.1 shall be changed to read as follows:

Director will receive supplemental compensation equal to Five Thousand (5,000.00) for each year in which all athletics teams are free from APR penalties according to the APR institutional report which is released by the NCAA in September of the academic year following the academic year measured for supplemental compensation. In addition, each Associate Director will receive supplemental compensation equal to Five Hundred (\$500.00). Earned supplemental compensation will be distributed within 60 days following the issuance of the NCAA report. Each supplemental compensation disbursement shall be subject to the standard federal and state withholdings and shall be funded by the UNO Foundation by way of the UNO Payroll Office but only with funds available through Athletics restricted accounts.

This amendment is subject to the approval of the Board of Supervisors for the University of Louisiana System, the management board for the University of New Orleans

All other terms and conditions of the Agreement shall remain in full force and effect.

This amendment contains or has attached hereto all revised terms and conditions agreed upon by the parties.

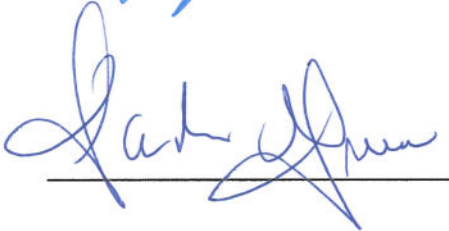
IN WITNESS WHEREOF, this Amendment has been signed by an authorized representative of each party and is effective on the 1st day of July, 2018.

WITNESS:

  
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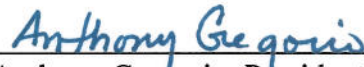
  
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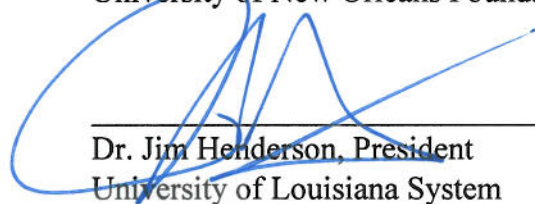
John W. Nicklow, President  
University of New Orleans

  
\_\_\_\_\_

Derek Morel, Director of Intercollegiate  
Athletics, University of New Orleans

  
\_\_\_\_\_

Anthony Gregorio, President  
University of New Orleans Foundation

  
\_\_\_\_\_

Dr. Jim Henderson, President  
University of Louisiana System

**BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM**

**FACILITIES PLANNING COMMITTEE**

**August 23, 2018**

- Item G.5.**     **University of New Orleans'** request for approval to lease the 4<sup>th</sup> floor of the University of New Orleans' Center for Energy Resource Management (CERM) Building located on UNO's Research and Technology Park at 2045 Lakeshore Drive in New Orleans, Louisiana to the State of Louisiana Department of Wildlife and Fisheries.

**EXECUTIVE SUMMARY**

The University constantly strives to create new external revenue streams in order to keep tuition and fees affordable for students. As a result of these efforts, the University is requesting Board approval to lease underutilized property located at 2045 Lakeshore Drive in New Orleans, located in the University's Research and Technology Park.

The space, known as the 4<sup>th</sup> floor of the CERM Building, will be leased, in accordance with Louisiana law, to the State of Louisiana Department of Wildlife and Fisheries for a 60-month period, beginning the December 10, 2018 and ending on the December 9, 2023 with a five-year renewal option. The lease is an inter-agency lease and has been approved by the Division of Administration, Office of Facility Planning and Control.

The 4<sup>th</sup> floor of the CERM Building is comprised of 13,214 square feet of usable space and will be utilized for office and lab space. The consideration of this lease is the payment by Lessee to Lessor of the sum of \$1,114,320 including construction costs of \$94,176. This lease will be payable in a monthly amount of \$18,572 (\$16.86 per square foot), due on the first day of each month, in advance, to the University.

The University has agreed that, in the event the Lessee's funding becomes inadequate to meet the obligations of the lease prior to the end of the lease term, the Lessee shall have the option to terminate the lease upon 60 days' written notice. If the Lessee vacates the leased space prior to the end of the lease term, the Lessee will be responsible for paying any unamortized construction costs.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED***, that the Board of Supervisors for the University of Louisiana System hereby approves the University of New Orleans' request for approval to lease the 4<sup>th</sup> floor of the University of New Orleans' Center for Energy Resource

*Management (CERM) Building located on UNO's Research and Technology Park at 2045 Lakeshore Drive in New Orleans, Louisiana to the State of Louisiana Department of Wildlife and Fisheries.*

***BE IT FURTHER RESOLVED***, that the President of the University of New Orleans and his or her designee are hereby designated and authorized to execute any and all documents necessary to execute said lease.

***BE IT FURTHER RESOLVED***, that the University of New Orleans shall obtain final approvals from UL System staff, legal counsel, and all other appropriate agencies/parties, of processes, documents and administrative requirements.

***AND FURTHER***, that the University of New Orleans will provide System office with copies of all final executed documents for Board files.

**BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM**

**FACILITIES PLANNING COMMITTEE**

**August 23, 2018**

- Item G.6.**     **University of Louisiana System's** request for approval of the Fiscal Year 2019-20 Capital Outlay Budget Request and Institutions' Five-Year Capital Outlay Plans.

**EXECUTIVE SUMMARY**

UL System requests approval of the Fiscal Year 2019-20 Capital Outlay Budget Request and Institutions' Five-Year Plans for FY 2019-20 through FY 2023-24.

The Capital Outlay Budget Request contains a prioritized list of System and Campus projects separated into four categories, Emergency, Self-Generated Revenue, Continuing, and New.

Once approved by the Board, the Capital Outlay Budget Request for FY 2019-20 will be forwarded to the Board of Regents for approval and submittal to the Division of Administration (Facility Planning and Control) for consideration in next year's state capital outlay budget.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the Fiscal Year 2019-20 Capital Outlay Budget Request and Institutions' Five-Year Capital Outlay Plans.*

**BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM**

**FINANCE COMMITTEE**

**August 23, 2018**

- Item H.3.**      **University of Louisiana System's** request for acceptance of Fiscal Year 2017-18 Financial and Compliance and Federal Award Programs Representation Letters for (a) Grambling State University, (b) Louisiana Tech University, (c) McNeese State University, (d) Northwestern State University, (e) Southeastern Louisiana University, (f) University of Louisiana at Lafayette, (g) University of Louisiana at Monroe, (h) University of New Orleans, and (i) University of Louisiana System.

**EXECUTIVE SUMMARY**

In connection with its financial and compliance audits of colleges and universities, the Legislative Auditor's Office requires the President and Chief Fiscal Officer to review certain representations and certify that those representations are true and correct. The officers answer and sign a financial and compliance and federal award programs questionnaire at the beginning of the audit and then sign an update upon conclusion of the audit certifying that: (1) there were no material changes to the original certification; or (2) any such changes have been disclosed to the Legislative Auditor. Office of Legislative Auditor policy further requires that the appropriate management board accept the university's questionnaire in a public meeting. The documentation is available in the System Office.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,*** that the Board of Supervisors for the University of Louisiana System hereby accepts Fiscal Year 2017-18 Financial and Compliance and Federal Award Programs Representation Letters for (a) Grambling State University, (b) Louisiana Tech University, (c) McNeese State University, (d) Northwestern State University, (e) Southeastern Louisiana University, (f) University of Louisiana at Lafayette, (g) University of Louisiana at Monroe, (h) University of New Orleans, and (i) University of Louisiana System.

Approved by the Board of Supervisors  
for the University of Louisiana System  
on 8/23/18

By: 

Edwin Litloff, Vice President  
for Business and Finance

**BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM**

**FINANCE COMMITTEE**

**August 23, 2018**

- Item H.4. University of Louisiana System's request for approval of Fiscal Year 2018-19 Operating Budgets, including organizational charts, undergraduate/graduate mandatory attendance fees, scholarships, and System Shared Costs.**

**EXECUTIVE SUMMARY**

The 2018-19 Operating Budgets were prepared in accordance with instructions received from the System Office, the Division of Administration Office of Planning and Budget, and the Louisiana Board of Regents.

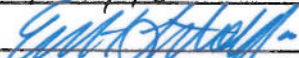
System staff has prepared a comparative Operating Budget Summary for the System including Revenues by Source, Expenditures by Function and Object, and other summary data on Mandatory Attendance Fees, Organizational Charts, Employees, Scholarships, and Athletic Budgets.

Informational items are included in each institution's full operating budget document that will be available at the Board meeting.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves Fiscal Year 2018-19 Operating Budgets, including organizational charts, undergraduate/graduate mandatory attendance fees, scholarships, and System Shared Costs.***

Approved by the Board of Supervisors  
for the University of Louisiana System  
on 8/23/18  
By:   
Edwin Litolf, Vice President  
for Business and Finance