

***Graduate School  
New Student Orientation Webinar***

***Fall 2024***



THE UNIVERSITY *of*  
NEW ORLEANS

# Meet the UNO Graduate School team!

## Associate Vice President

**Nancy C. Biggio, Ph.D.**  
Associate Vice President,  
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## Graduate Scholarships & Assistantships

**Dante S. Bryant**  
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[dsbryant@uno.edu](mailto:dsbryant@uno.edu)

## Transfer Credit, Graduate Forms & Graduation

**Brittney Barras**  
Assistant Director,  
Student Services  
[bbarras1@uno.edu](mailto:bbarras1@uno.edu)



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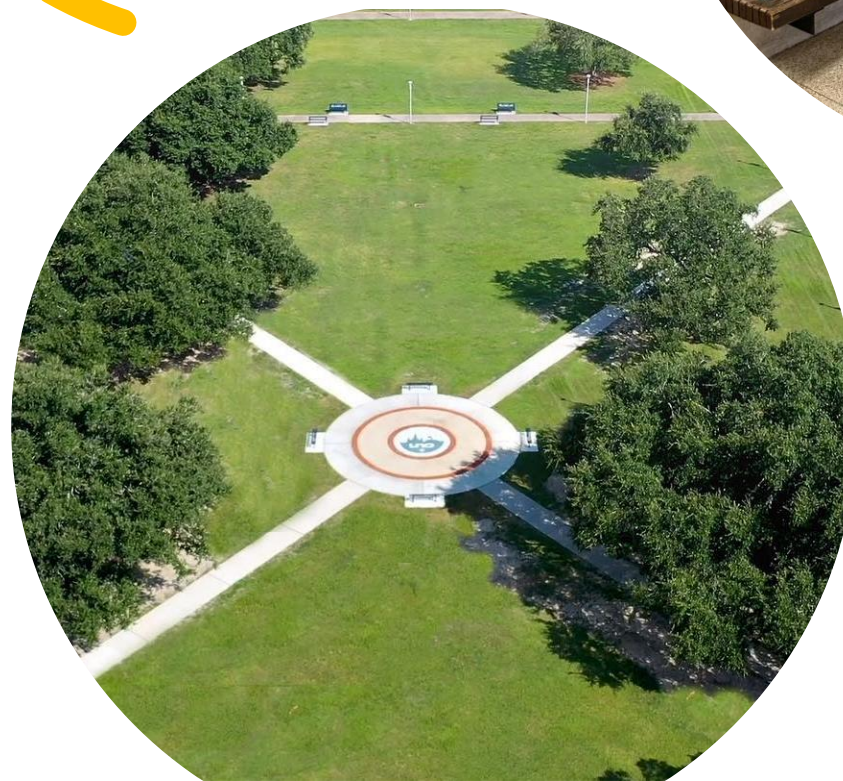
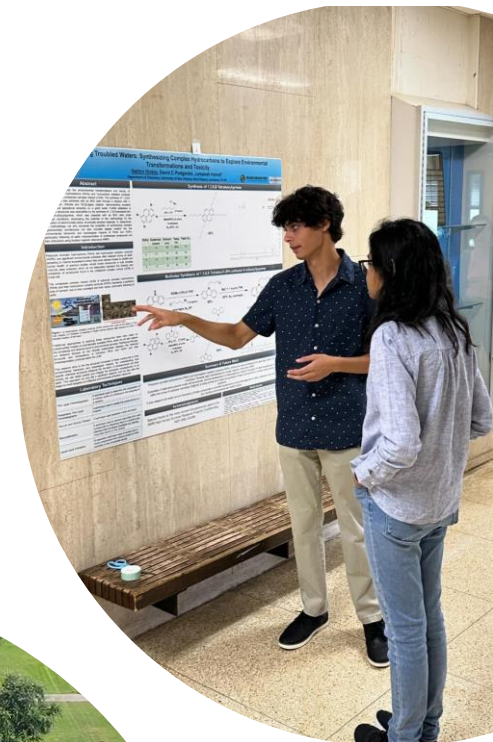
# Orientation Agenda

This presentation will cover:

- Next steps in the enrollment process
- Graduate School resources
- Presentations from some of our campus partners

Tips for a successful webinar:

- Add any questions in the Q&A section, and a member of our team will answer them
- You will receive a copy of this presentation and a post event survey tomorrow.



# New Grad Student Checklist

1. Set-up UNO email account
2. Learn about Workday Student
3. Find your UNO ID #
4. Orientation
5. Immunizations
6. Register for classes
7. Privateer ID Card
8. Purchase a Parking Decal
9. Sign up for emergency notices
10. Sign up for Handshake

[uno.edu/academics/grad/new-grad-student-checklist](https://uno.edu/academics/grad/new-grad-student-checklist)



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# Registration

[Registration | The University of New Orleans \(uno.edu\)](#)

Last day to register is  
August 23

Course registration for Fall and beyond is happening in Workday Student.

- Workday: Register for courses (add, swap, drop), pay your tuition bill & fee bill, view grades, transfer credits, and much more. A direct link to Workday can be found [here](#)
- Finding classes: Description of course can be found in Workday as well as the [University Catalog](#)
- Listings of class schedules: [Course Bulletin](#), available online on the Office of the Registrar. Specific course information found in Workday
- Getting advised: Some degree programs require advising before registering each semester. Other programs may restrict registration in certain courses. If you have questions about which courses to take, contact your [Graduate Coordinator](#).
- Canvas: online learning system for most courses. Instructors of online, hybrid and classroom-based courses deliver content including syllabi, lectures, assignments, etc. A direct link to Canvas can be found [here](#).

# Using Workday Student

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## Helpful tips

- If it is your first-time accessing Workday, you will be prompted to complete the new student onboarding tasks. **You must complete these tasks to be able to enroll in your courses**
- Tutorial videos for Onboarding process and course registration can be found [here](#).
- Your Advisor/Grad Coordinator is listed under "View My Academic Support Network"
- Only 5000-level and above courses count toward your graduate degree
- 9 hours is considered full time in Fall and Spring.



UNO Workday

# Active holds in Workday Student: Onboarding

Action Items **Active Holds** Resolved Holds

Click here to sort

- Immunization Hold  
Full Registration
- Financial Responsibility Document Hold  
Full Registration**
- 1098-T Electronic Consent Hold  
Full Registration

Student Hold Assignment [Full Registration Hold for \[REDACTED\]](#)

**Student** [REDACTED] **Created On** 04/09/2024

**Hold Reason** Financial Responsibility Document Hold **Created by** Workday Service

**Description** Student is required to review and acknowledge the Financial Responsibility Documents. **Removed By** Workday Service

**Resolution Instructions** Review and acknowledge the Financial Responsibility Documents as part of the Student Onboarding event

**Hold Type** Full Registration

Select an Institution [University of New Orleans](#)

# Active holds in Workday Student: Onboarding

Action Items **Active Holds** Resolved Holds

Click here to sort
<b>Immunization Hold</b> Full Registration
<b>Financial Responsibility Document Hold</b> Full Registration
<b>1098-T Electronic Consent Hold</b> Full Registration



Student Hold Assignment [Full Registration Hold for \[REDACTED\]](#)

Student	[REDACTED]	Created On	04/09/2024
Hold Reason	1098-T Electronic Consent Hold	Created by	Workday Service
Description	Students must consent to receiving the 1098-T tax forms electronically.	Removed By	Workday Service
Resolution Instructions	Please review and complete the electronic 1098-T Consent form as part of Student Onboarding		

Hold Type Full Registration

Select an Institution [University of New Orleans](#)



# Active holds in Workday Student: Immunization

Click here to sort			
<b>Immunization Hold</b>			
Full Registration			
<b>Financial Responsibility Document Hold</b>			
Full Registration			
<b>1098-T Electronic Consent Hold</b>			
Full Registration			

Q			
Student Hold Assignment	Full Registration Hold for [REDACTED]		
Student	[REDACTED]	Created On	04/09/2024
Hold Reason	Immunization Hold	Created by	Workday Service
Description	<b>A hold has been placed on your student account that prevents you from registering for classes. Students need to submit documentation regarding current immunizations.</b>		
Resolution Instructions	<b>Resolution Instructions:</b> Submit required immunization documentation to the Office of Student Affairs (University Center 248) via email to <a href="mailto:healthservices@uno.edu">healthservices@uno.edu</a> or via fax to 504-280-3975 More information about the required immunizations can be found at <a href="https://www.uno.edu/campus-health/immunization-information">https://www.uno.edu/campus-health/immunization-information</a>		
Hold Type	Full Registration		

# Immunizations

[uno.edu/campus-health/immunization-information](http://uno.edu/campus-health/immunization-information)

Student Affairs Office  
University Center 248  
504-280-6222  
Fax 504-280-3975  
[healthservices@uno.edu](mailto:healthservices@uno.edu)

As a new or re-entering student, you are subject to a State legislated pre-matriculation immunization statute that requires you to:

- Complete and submit a [proof of immunization compliance form](#) to the Student Affairs Office prior to registration

OR

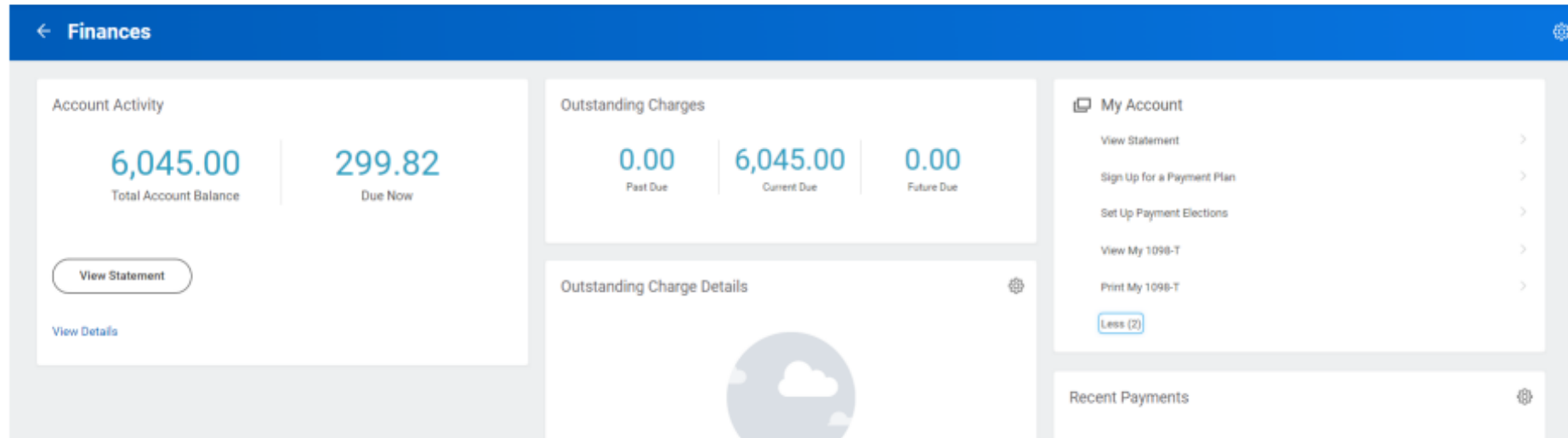
- Use your UNO email address ([username@uno.edu](#)) to complete the [Immunization Waiver](#) online

If you need immunizations, the Ochsner Health Services provide them for students who have been admitted to the university but have not paid fees yet or attended classes. (Applicable fees payable at the time of service.)

# Paying Tuition & Fees in Workday

Payment is due  
August 23

In Workday, click on the "Finances" app in your menu.



Below are some of the features that you can now access in Workday:

- View financial aid for award year 2024-2025.
- Accept/Decline Awards
- Account Activity – View your current fee bill and any outstanding charges.
- Payment Plan – Sign up for a payment plan.
- Payment Elections – This task is to be completed if you will receive a refund from the University.

# Privateer ID Cards

[uno.edu/it/id-cards](https://uno.edu/it/id-cards)

Computer Center 112  
(504) 280-6286  
[access@uno.edu](mailto:access@uno.edu)

In addition to identifying you as a UNO student, your ID card allows you to

- Access the UNO Library, Computer Labs, Learning Resource Center and other academic resources
- Attend UNO Athletic Events at no cost
- Utilize a meal plan
- Access the UNO Recreation and Fitness Center
- Obtain discounts at movie theaters and other businesses around the city

## How do I get my ID card?

- Visit the Key & Card Access Office ready to have your picture taken
- Bring a photo ID (driver's license, passport, etc.) and your student ID number

# Student Parking Decal

[uno.edu/upd/parking-services](https://uno.edu/upd/parking-services)

- Parking decal required to park on campus outside of the pay parking lots
- **You should be receiving information about 2024/2025 decals soon. This message will go to your UNO email address.**
- Decal pickup in Computer Center Room 221. Must bring receipt, current vehicle registration, UNO student ID, and driver's license
- Campus residents have different rules provided by their residence facility.

Parking rules and regulations are enforced 24 hours/day, 7 days/week

- All student decals are valid from August 15th of one year to August 15th of the next year, regardless of the issue date. Residential decals are only valid for one semester.
- Student decals allow students to park in white lined spaces in the general parking lots which are shared lots for students, faculty and staff
- Students with current parking decal may park in yellow lined spaces between 5:00 pm and 6:00 am M-F and all day on weekends

# Graduate School Resources

Brittney Barras

Assistant Director, Student Services

bbarras1@uno.edu

[https://www.uno.edu/academics/grad/  
current-grad-student-resources](https://www.uno.edu/academics/grad/current-grad-student-resources)



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# Student Guidance & Requirements

Students are beholden to the following University and College requirements, policies, procedures, and deadlines:

- UNO Catalog--[uno.edu/registrar/catalog](https://uno.edu/registrar/catalog)
- UNO Calendar--[uno.edu/registrar/academic-calendar](https://uno.edu/registrar/academic-calendar)
- UNO Student Handbook--[uno.edu/student-affairs/handbook](https://uno.edu/student-affairs/handbook)
- Graduate Student Handbook
- Graduate Student Timelines
- College/Department Guidelines

## Master's Thesis Checklist

Requirement	Description	Due Date			
		Fall 2024	Spring 2025	Summer 2025	Fall 2025
Candidate Plan of Study	Initiated by student after 12-15 credit hours completed, but no later than the semester of graduation. Graduate Coordinator, Major Professor, and Graduate School must review. Form available at <a href="http://grad.uno.edu">grad.uno.edu</a> .	6/1/2024	10/1/2024	3/1/2025	6/1/2025
Enrollment	Enrollment is required during a student's graduation term. If all course requirements are satisfied, students should discuss course options with coordinator.	8/19/2024	1/13/2025	6/2/2025	8/18/2025
Application for Graduation	File the <i>Application for Graduation</i> . \$150 fee assessed by the end of term. Deferral of graduation requires a subsequent <i>Application for Graduation</i> for new term.	10/1/2024	3/1/2025	7/1/2025	10/1/2025
Thesis Format Check	Completed manuscripts must be uploaded to ScholarWorks at least 5 weeks before conferral. (Need not be final version.)	11/15/2024	4/11/2025	6/27/2025	11/14/2025
Certification of Foreign Language/Computer Competence	Not required for all degree programs; should be submitted once the requirement has been met but no later than 3 weeks before conferral. Form available at <a href="http://grad.uno.edu">grad.uno.edu</a> .	11/29/2024	4/25/2025	7/11/2025	11/28/2025
Thesis Final Version	Final, committee-approved manuscript must be uploaded to ScholarWorks at least 3 weeks before conferral.	11/29/2024	4/25/2025	7/11/2025	11/28/2025
Thesis Approval Form	Committee approval form submitted to the Graduate School at least 3 weeks before conferral. Form available at <a href="http://grad.uno.edu">grad.uno.edu</a> .	11/29/2024	4/25/2025	7/11/2025	11/28/2025
Commencement	Ceremonial graduation at Lakefront Arena. Coordinated by Registrar's office and University Events.	N/A	5/9/2025	N/A	N/A
Degree Conferral	Official degree certification completed and diplomas issued by Registrar's office.	12/20/2024	5/16/2025	8/1/2025	12/19/2025



IN THIS SECTION

Graduate School

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[Degree Programs](#)

[Accelerated Masters Programs](#)

[Graduate Student Resources](#)

[Financing Your Education](#)

[Graduate FAQs](#)

[Faculty & Staff Resources](#)

[New Student Checklist](#)

[Contact Us](#)

# GRADUATE STUDENT RESOURCES

## Campus Resources

**HUB:** Holistic wellness support and Privateer Pantry

**Career Services:** Resume resources, workshops, career closet, headshots

**Counseling Services:** Career testing, counseling, online resources

**Disability Services:** Accommodations

**Student Government:** Academic travel funding

**Learning Resource Center:** Tutoring, Writing Center

**Center for Teaching Innovation:** Teaching support and training, resources and software, workshops

**Ochsner Clinic:** Wellness exams, immunizations, lab tests and screenings

## Degree Requirements

[Master's Degree](#)

[Doctoral Degree](#)

## Graduate School Handbook

[Handbook 2022-2023](#)

## Graduate School Orientation

[August 10, 2022 session](#)

## Forms and Resources

Includes documentation and forms for Master's degree, Doctoral degree, registration, Graduation Checklists, and more

[Forms & Resources](#)

## Thesis and Dissertations

Includes links to the University Format Guidelines, Graduate School format Workshops, Tips & Tutorials

[Thesis & Dissertations](#)

## Financial Resources

Includes links to Financial Aid, Graduate Assistantships, Scholarships & Fellowships

[Financial Resources](#)

[Information on Accessing Your Fee Bill](#)

[Paying Fees](#)

## Newsletters

[August 2022](#)

[June/July 2022](#)

[May 2022](#)

[April 2022](#)

[March 2022](#)

[February 2022](#)

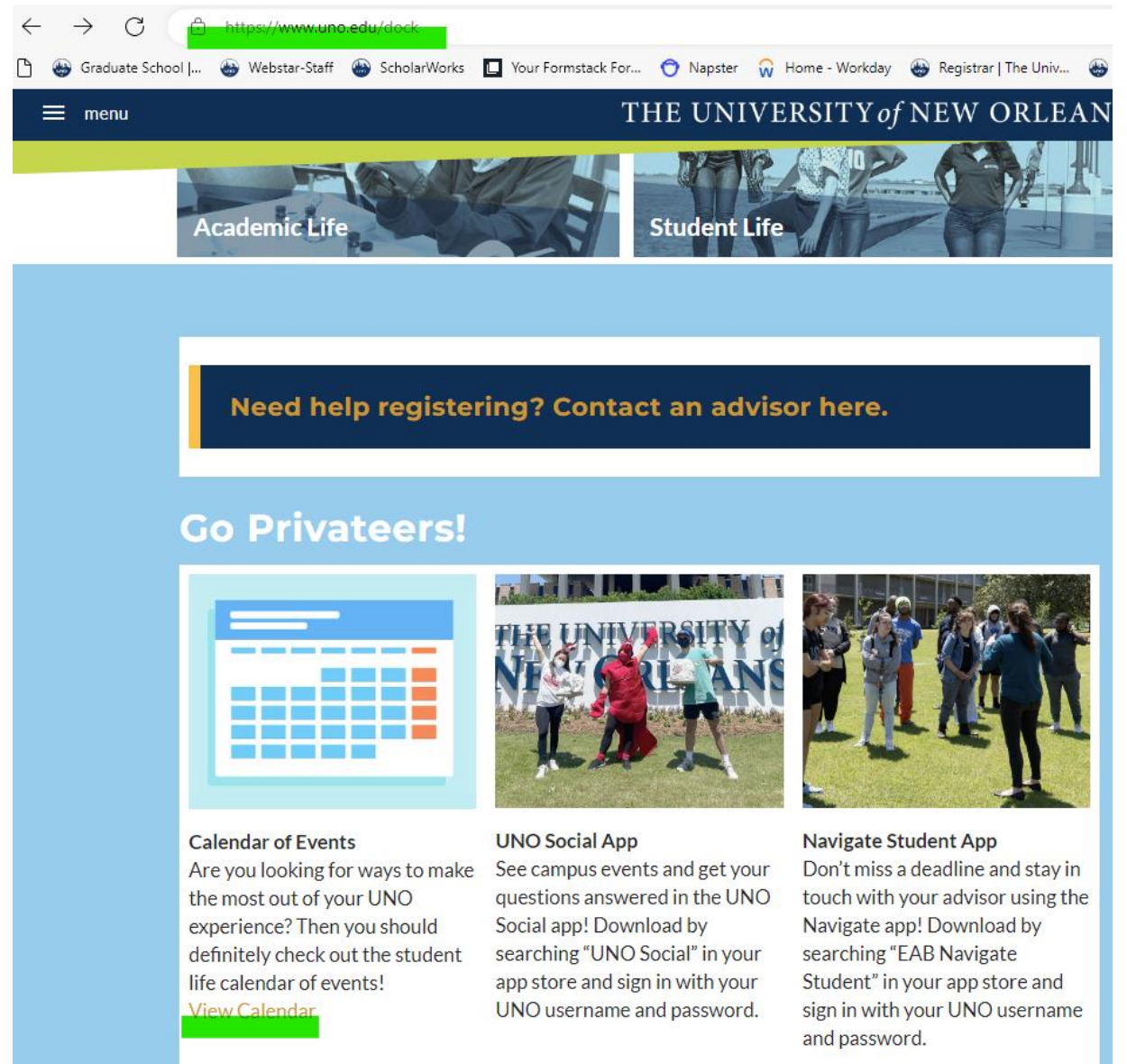
# Student Activities

GET INVOLVED!

Office of Student Involvement

Weekly events:

<https://www.uno.edu/calendar>



The screenshot shows a web browser displaying the University of New Orleans website. The browser's address bar shows the URL <https://www.uno.edu/dock>. The website header includes a navigation menu and the text "THE UNIVERSITY of NEW ORLEAN". Below the header, there are two main sections: "Academic Life" and "Student Life". A prominent dark blue banner with yellow text reads "Need help registering? Contact an advisor here." Below this banner, the heading "Go Privateers!" is displayed. Underneath, there are three columns of content:

- Calendar of Events**: Accompanied by a calendar icon, the text asks if the user is looking for ways to make the most out of their UNO experience and suggests checking out the student life calendar of events. A green button labeled "View Calendar" is visible at the bottom.
- UNO Social App**: Accompanied by a photo of students in front of a "THE UNIVERSITY of NEW ORLEANS" sign, the text encourages downloading the app to see campus events and get questions answered.
- Navigate Student App**: Accompanied by a photo of students on a lawn, the text encourages downloading the app to stay in touch with advisors and avoid missing deadlines.

# Office of Accessibility Services



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# What Does Accessibility Services Do?

[Office of Disability Services | The University of New Orleans \(uno.edu\)](#)

- Centralizes “verification” of a disability and determination of reasonable accommodations
- Produces alternative format course materials for students with disabilities (audio, Braille, electronic, large print) upon request
- Coordinates volunteer note takers/use of notetaking software
- Loans equipment for use by students
- Centralizes adaptive technology use/procurement
- Compliance office ([ADA, Section 504 and 508 of the Rehabilitation Act of 1973](#))

# DO YOU REQUIRE DISABILITY-RELATED CLASSROOM OR TESTING ACCOMMODATIONS?

If so, please follow these simple steps:

- 1 Notify Disability Services of your need(s) for classroom or testing accommodations.
- 2 Submit documentation from appropriate professional that verifies and recommends reasonable accommodations.
- 3 Meet with a staff member to discuss accommodations and receive your personalized Student Accommodation Agreement.
- 4 Complete Student Accommodation Agreement with professor(s) and return completed form(s) to the Office.

# Contact Us

[Office of Accessibility Services | The University of New Orleans \(uno.edu\)](#)

Sheila Judge  
Director of Accessibility  
504-280-7327  
[Sheila.judge@uno.edu](mailto:Sheila.judge@uno.edu)

Shayla Staley  
Accessibility Services Coordinator  
504-280-7284  
[sjstaley@uno.edu](mailto:sjstaley@uno.edu)

General Office  
[atatc@uno.edu](mailto:atatc@uno.edu)  
or  
[Accessibility@uno.edu](mailto:Accessibility@uno.edu)

# Student Accountability



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# Student Handbook <https://www.uno.edu/student-affairs/handbook>

## THE UNIVERSITY *of* NEW ORLEANS

### Student Affairs

Welcome

Mission Statement

Annual Events and Activities

Meet the Dean of Students

**Student Handbook and Policies**

The HUB

Student Care Network

Referral

Departments

**Student Affairs Team**

Contact Us

The University of New Orleans Student Handbook is an official student policy. The UNO Student Handbook describes what is expected of a student with respect to behavior and conduct in the UNO community and outlines the procedures to be followed when these expectations are not met. The handbook includes the Code of Student Conduct as well as other rules, regulations and policies governing student life.

AP #	Name of Policy
AP-SA-01.4	Alcohol and Events
AP-SA-02.7	Freedom of Expression
AP-SA-03.8	Hazing Prevention and Education
AP-SA-04.3	Weapons on Campus
AP-SA-05.4	Student and Student Organization Rights, Freedoms and Responsibilities

### Student Handbook and the Student Code of Conduct

**Student Code of Conduct** (AY 2022-2023)

**Student Handbook** (AY 2022-2023) Includes the Student Code of Conduct

**Student Complaint Process** (Updated July 2023)

**Drug Free Schools and Campuses Act Notification** (AY 2022-2023)



# Academic Misconduct

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Please be aware that using AI to generate content for or to generate a paper or other course work may be subject to reporting for policy violation.

Incorporated into the definition of plagiarism now:

- "Using any AI generated content (such as that generated by large language models including, but not limited to, ChatGPT or Bard) must be authorized specifically and correctly attributed



# Filing an Incident Report

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Any individual may make a report of alleged Code of Conduct violations, academic dishonesty, Title IX incidents or other policy violations to the University.

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This can be done in a confidential manner.

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Depending on the level of information available about the incident or the individuals involved, the University's ability to respond to an anonymous report may be limited.

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Reporting can be made using the following link:

<https://uno.guardianconduct.com/incident-reporting/new>

# Contact Us

[Student Accountability | The University of New Orleans \(uno.edu\)](#)

Amanda Robbins  
Interim Associate Dean of  
Students for Student Wellbeing  
504-280-6590  
[arobbin1@uno.edu](mailto:arobbin1@uno.edu)

# Earl K. Long Library

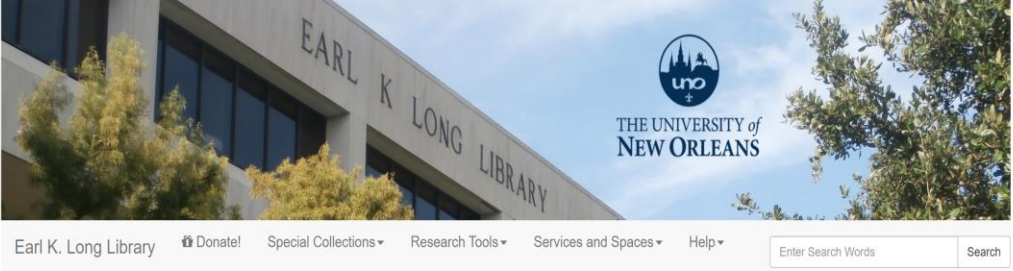
Jeanne Pavy  
Associate Librarian  
[jpavy@uno.edu](mailto:jpavy@uno.edu)



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# Research Tools & Assistance

- Over 100 general and discipline-specific research databases
- Consultations with librarians focused on your discipline: getting started with research, conducting a literature review
- General information and basic reference available by email/chat



The screenshot shows the Earl K. Long Library website. At the top, there is a banner image of the library building with the text "EARL K LONG LIBRARY" and "THE UNIVERSITY of NEW ORLEANS". Below the banner is a navigation bar with links for "Earl K. Long Library", "Donate!", "Special Collections", "Research Tools", "Services and Spaces", and "Help". A search bar is located on the right side of the navigation bar.

Below the navigation bar, there are tabs for "Q OneSearch", "Catalog", "Reserves", "Databases", and "eJournals". A search bar is prominently displayed with the text "Keyword Search books, articles, media and more..." and a "Search" button. Below the search bar, there are checkboxes for "Available in Library Collection", "Full Text", "Peer Reviewed", and "Catalog Only".

At the bottom of the page, there are several service icons: "PIN reset", "Pay Fines/Fees", "Renew Materials", "Room Request", "Interlibrary Loan", "Special Collections", and "Laptop, etc. Request".

On the right side of the page, there is a promotional banner for "Laptops, Chromebooks, Hotspots, & Webcams" with the text "Available at the Library Submit request form". Below this banner is a "Today's Hours" section with a table of hours for various library locations.

Location	Hours
Building Hours	8am – 4:30pm
LA Collection Reading Room	Closed
Library Offices	8am – 4:30pm
Special Collections/Archives Appt. Hours	11am – 3pm

Additional library hours

# Access to Content/Borrowing Privileges

- Mediated book check-out available (or browse the stacks for yourself)
- Interlibrary Loan
- LOUIS card (direct borrowing from nearby universities/colleges)



# Library E-Books Assigned in Courses

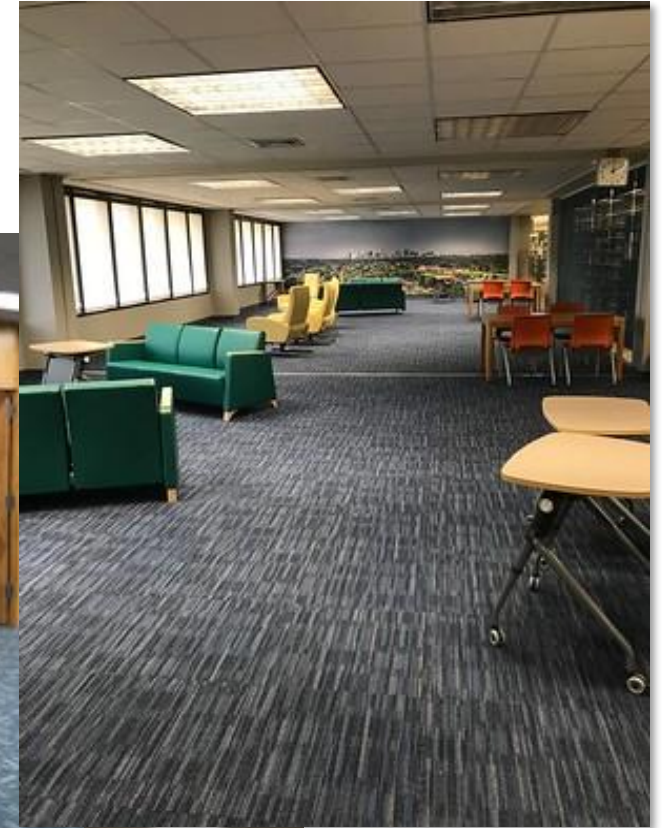
<https://libguides.uno.edu/e-books-in-courses>

- The library has e-textbooks and materials available at no additional cost for students
- Please note these are offered for a limited number of courses.



# Spaces & Technology

- Study carrels, quiet spaces
- Group study rooms
- Meditation zone (3<sup>rd</sup> floor)
- Coffee shop – (1<sup>st</sup> floor lobby)
- Learning Commons (1<sup>st</sup> floor): computers and scanners for walk-up use
- Laptop/Hotspot lending program





# Spaces & Technology: Innovation Lab

- digital media editing & game development software
- motion capture equipment
- VR studio
- milling machine, sewing machines
- flatbed scanner
- 3D printing
- wide-format poster printing




# Copyright & Publishing Support (Theses & Dissertations)

Copyright & licensing  
guidance

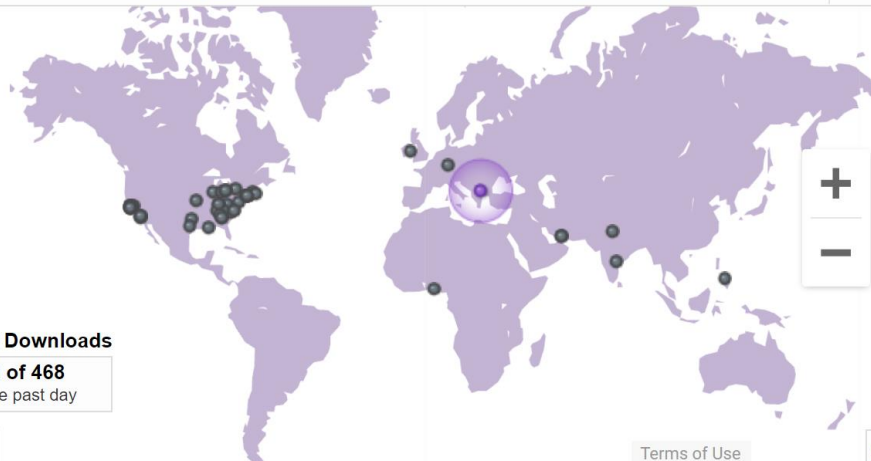
Archive of UNO theses &  
dissertations

[Home](#) > [Dissertations and Theses](#) > [Theses and Dissertations](#)

## UNIVERSITY OF NEW ORLEANS THESES AND DISSERTATIONS

Reader from:  Sofia, Sofia (Stolitsa), Bulgaria

**African-American Legislators Post-Katrina: Race, Representation, and Voting Rights Is...**  
William T. Hoston



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2,799 Total Papers	1,862,967 Total Downloads	225,977 Downloads in the past year
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This collection is comprised of theses and dissertations completed at the University of New Orleans from 2002 to the present.

UNO Library Website:  
[library.uno.edu](http://library.uno.edu)

Resources & Services for Graduate Students  
[libguides.uno.edu/grad-services](http://libguides.uno.edu/grad-services)

Questions?  
[libref@uno.edu](mailto:libref@uno.edu)

# UNO Bookstore & Follett ACCESS



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# Important Dates

<https://www.uno.edu/follett-access>

- You have until **8/15/2024** to opt out of the Follett ACCESS program for the Fall
- You have until **8/24/24** to opt back in.
- Reminder – you are opting out or back in for your entire semester schedule. You cannot opt out and opt in of individual courses.
- Fees being refunded on your UNO account will not take place until after the add/drop date for each semester.

<https://www.bkstr.com/neworleansstore/home>

Extended hours for Fall:

- Mon. Aug. 12 – Thurs. Aug 29 : 9:00am-5:00pm
- Fri. Aug. 16, Aug. 23, & Aug. 30 – 9:00am-4:00pm
- Sat. Aug. 17 & Aug. 24 – 10:00am-2:00pm

The Bookstore will ship course material to students who can't make it to the store, free of charge. Just send them an email and they will send all the materials.

# READY TO SHOW OFF YOUR SCHOOL SPIRIT?

Sign up to get your welcome coupon and gear up to start your college journey. We're looking forward to getting to know you in the years ahead. We've got this!

**University of New Orleans Bookstore**  
University Center UC 102  
504-280-6373  
**TheUnoShop.com**

**GET GEARED UP!**  
**30% OFF**

**ONE APPAREL, GIFT, OR  
SUPPLY ITEM\***

**Dayonewelcome.com**  
**Access Code: 1337**

Use this link to get your 30% off coupon,  
textbook information and reminders.

\*This is not a coupon. Please sign up using the web address to receive one.





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OFFICE OF RESEARCH

# Office of Research

Carol Lunn

Assistant Vice President for  
Research and Economic  
Development

# What Does the Office of Research Do?

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- ▶ **Grant Funding**
  - ▶ Assist professors with finding and applying for grant funding
- ▶ **Compliance**
  - ▶ Safety, ethics, export control, human and animal subjects, budget
- ▶ **Training**
  - ▶ Workshops for professors, graduate students, undergraduate students
  - ▶ Internships
- ▶ **Internal Grants**
  - ▶ Support for faculty research across disciplines
- ▶ **Intellectual Property**
  - ▶ Patents and copyright





# Compliance Issues

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- ▶ Lab Safety
- ▶ Export Controls
- ▶ Data Transfer Agreements (data and materials across borders)
- ▶ Responsible Conduct of Research (ethics)
- ▶ Animal Care
- ▶ Human Subjects
- ▶ Budgetary Compliance for Grants
- ▶ Research Data Management
- ▶ Intellectual Property



# Campus Support

## Selected Programs

- ▶ Faculty Internal Grant Program
- ▶ Graduate Fellowship Workshops
- ▶ Intellectual Property Workshops

## Events

- ▶ ARCS – Awards Ceremony
- ▶ *Innovate*UNO – Research, Scholarly, and Creativity Symposium (November)



# Compliance Staff

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Coordinator, Compliance, Training and Undergraduate Research

▶ **Elizabeth "Liz" Sigler** [esigler@uno.edu](mailto:esigler@uno.edu)

Pre-Award Research Administration

▶ **Julie Landry** [jelandr1@uno.edu](mailto:jelandr1@uno.edu)



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**OFFICE OF RESEARCH**

# Contact Us

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## Office of Research

1005 Administration Annex Building  
2000 Lakeshore Drive  
New Orleans, LA 70148

[researchoffice@uno.edu](mailto:researchoffice@uno.edu)

(504) 280-6836

[www.uno.edu/research](http://www.uno.edu/research)



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**OFFICE OF RESEARCH**



# Title IX

Ann James

Title IX Coordinator

[ajames10@uno.edu](mailto:ajames10@uno.edu)



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# Definition: Sexual Harassment

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Conduct on the basis of sex that satisfies one or more of the following:

- (1) An employee of the University conditioning the provision of an aid, benefit, or service of the University on an individual's participation in unwelcome conduct of a sexual nature, whether verbal or physical;
- (2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the University's education program or activity; or
- (3) "Sexual assault" as defined in 20 U.S.C.1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30). Sexual harassment also includes sexual assault, dating violence, domestic violence, and stalking. For purposes of this Policy, the various forms of prohibited Sexual Harassment are sometimes referred to as "Sexual Misconduct."

# Scope of Policy

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- Schools must respond when sexual harassment occurs in the school's education program or activity, against a person in the United States.
- Education program or activity includes locations, events, or circumstances over which the school exercised substantial control over both the respondent and the context in which the sexual harassment occurred, and also includes any building owned or controlled by a student organization that is officially recognized by a postsecondary institution (such as a fraternity or sorority house).
- Reports about sexual misconduct that happened off campus or in a study abroad program, or for behavior that falls out of the scope of this definition, will be handled in a separate process.

# What to do if a student comes to you:

If you are supervising students/student employees, or you are the instructor of record, you are considered a **Mandated** Reporter. You must let the person reporting to you know that you will have to report to the Title IX Coordinator.

- **Mandated Reporter**: An employee of the University who is obligated by policy to share knowledge, notice and/or reports of sex discrimination, sexual misconduct, and/or retaliation on behalf of the University
- A student can discuss confidentially with a **Confidential Resource** (Counseling Services or a Confidential Advisor)
- Ask if they are safe; do they need immediate medical or mental health care?
- **Listen**
- Provide them with information on resources for assistance, found on Title IX website



# Student Affairs

Dr. Carolyn Golz

Vice President for Student Affairs

[cmgolz@uno.edu](mailto:cmgolz@uno.edu)



THE UNIVERSITY *of*  
NEW ORLEANS

# Ochsner Health Center - UNO

Services include wellness exams,  
school and work physical exams,  
immunizations, routine lab tests, etc.

University Center, Room 238

- Clinic Hours: M-F 8am-4:30pm
- 504-280-6387
- Appointments or Walk-Ins





# Counseling Services

- Career Testing & Counseling
- Counseling
- Short term counseling, will offer referrals
- **Confidential**

University Center, Room 226

- Monday-Friday 8am-4:30pm
- 504-280-6683
- Instagram: UNOCounselingServices

# Career Services



University Center, Room 250

- 504-2800-6225
- [career@uno.edu](mailto:career@uno.edu)
- Instagram: UNOCareerServices

- Off Campus, Work Study and Other On-Campus Jobs
- Handshake Job Posting System
- Career Exploration & Type Focus
- Resume & Cover Letter Writing, Development & Review
- Interview Skills & Tips
- Job Search Strategies
- Career Fairs
- Career Closet

# Student Involvement & Leadership

## Student Organizations

Cultural, Honorary, Political, Rec & Club Sports, Art/Music, Religious/Spiritual, Academic/Professional, Special Interest, & Service

## Fraternity & Sorority Life

Panhellenic, IFC, & NPHC

## First Year Transition

P Camp, Privateer Plunge

## Student Activities Council (SAC)

Campus Events

## Major Campus Events

Homecoming, Welcome Week, Leadership Retreat, SUCbAUF crawfish boil

## Leadership Development

Workshops, Retreats



University Center, Room 222

- 504-280-6349
- [sil@uno.edu](mailto:sil@uno.edu)
- Instagram: @unosil

# The HUB

Our Student Care Coordinators provide support to students through their UNO college experiences to assist with the establishment of academic, career and personal goals.

Student Care Coordinators help students identify on and off campus resources and assist with developing a plan of action to achieve the successes as defined by our students.

- Student Success Coaching
- Connection to campus resources
- Promotion of Self/Student Advocacy
- Goal Setting (Personal & Academic)
- Time Management
- Stress Management

University Center, 2<sup>nd</sup> floor

- Instagram: UNO\_HUB



# Recreation & Intramural Sports

- Not Student Affairs, but relevant for Graduate students
- Recreation & Fitness Center: FREE for students
- Group Classes, Cardio & Weight Area, Indoor Track, Basketball Courts, Pool, Racquetball Courts, Saunas & Locker Rooms
- Intramural & Club Sports
- 504-280-6357
- [rissa@uno.edu](mailto:rissa@uno.edu)



# Office of Student Affairs

- Privateer Pantry
- Submit your immunization records to our office
- Weekly email “This week in Student Affairs...” highlights events and important information each week
- Got questions and don’t know where to go? Start with us!

University Center, Room 248

- [studentaffairs@uno.edu](mailto:studentaffairs@uno.edu)



# Friendly Reminder: Register for Classes TODAY!

Need assistance? Please email  
[graduateadm@uno.edu](mailto:graduateadm@uno.edu)



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