

## University Committee on Courses and Curricula

### Meeting Minutes – November 16, 2015

#### In attendance were:

AbdulRahman Alsamman, Amanda Athey, Anne Rioux, Dan Harper, Edward Garcia, Jan Janz, Janet Crane, Norman Whitley, Rajni Soharu, Richard Speaker, Sarah Berry, Tony French, Uttam Chakravarty, Vincent Prior, Woohyun Cho and Yvette Green.

#### Not in attendance were:

Adlai DePano, Carla Penz, Josh Lambert, Hannah Mohr, Kimberly Echols and Matt Moore.

#### UCCC had the following comments about the late proposals:

|           |  |        |
|-----------|--|--------|
| ENCE 2350 | Statics  | Change |
|           | <i>This course is approved as of Fall 2016.</i>                |        |
| EDUC 2204 | Introduction to Secondary Education                            | Change |
|           | <i>This course should be submitted as a “add a new course”</i> |        |
| MEDAD     | Higher Education Administration, M.Ed.                         | Add    |
|           | <i>Will be reviewed in Spring 2016.</i>                        |        |
| BSME      | Mechanical Engineering, BS                                     | Change |
|           | <i>Will be reviewed in Spring 2016.</i>                        |        |
| FA 5292   | Art at NOMA  | Add    |
|           | <i>Approved via email vote.</i>                                |        |

#### Discussion Items

1. UCCC Charge – On the basis of the recommendation from committee members, two changes were suggested and approved. The library representative will be a voting member and all proposals will come to the UCCC before going to the Provost. The provost will still have a right to deny any proposal and then it is returned to the College directly.
2. Forms – The new UCCC forms are uploaded in the Moodle course. Please look at all of them and make any suggestions before the end of the semester. I will try to get the website up soon and would like to upload the forms for all to access.
3. Excel Sheet of all proposals – An excel sheet with all proposals received for Fall 2015 has been uploaded in the Moodle course.

4. This was the last meeting for Fall 2015. Please note February 15, 2016 is the deadline for receiving any course and curriculum proposals to be effective Fall 2016. We will probably start meeting in mid-January, 2016.

Hope you all have a good break and Happy Holidays. See you next semester.